

## Safeguarding Policy overview

Hampden Park Tennis Club is committed to prioritising the well-being of all children and adults at risk, promoting safeguarding in our club at all times, including all programmes and events we run. This Policy strives to minimise risk, deliver a positive tennis experience for everyone and respond appropriately to all safeguarding concerns/disclosures.

A copy of the full policy can be found in the club house, or accessed via our website [www.hampdenparktennis.co.uk](http://www.hampdenparktennis.co.uk)

A Concern Reporting Form can be found in the club house

Safe and Inclusive Code of Conduct

All employees, club officials, volunteers, members and others using the club facilities are required to abide by this Code of Conduct. This is required in order to support the club in providing a welcoming and safe environment for all children and young people and in the implementation of its child protection policy and procedures.

Those working in the club should at all times:

Prioritise the well-being of all children and adults at all times

Be a positive role model. Act with integrity, even when no one is looking

Help to create a safe and inclusive environment both on and off court and promote the Fair Play values: enjoy; respect

Value and celebrate diversity and make all reasonable efforts to meet individual needs

Keep clear boundaries between your professional and personal life, including on social media

Check you have the relevant consent from parents/carers, children and adults before taking or using photos and videos

Ensure your own roles and responsibilities, and those of everyone you are responsible for, are clearly outlined and everyone has the information, training and support to carry them out

Where possible, do not be alone with a child or adult at risk

Do not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such

Doing nothing is NOT an option: report all concerns and disclosures as soon as possible, following the Concern Reporting Procedure. If someone is in immediate danger, call the police (999)

The Code of Conduct should be interpreted in a spirit of integrity, transparency and common sense, with the best interests of children and adults at risk as the primary consideration.

### Concern Reporting Procedure

Anyone who is concerned about the well-being of a child/ adult at risk, or has a disclosure of abuse or neglect made to them must contact one of the following:

Serious, life threatening concerns should be reported directly to the police on the emergency number **999**

The Club Welfare Officer

Jenny Hughes

CONTACT DETAILS      EMAIL [safeguarding@hampdenparktennis.co.uk](mailto:safeguarding@hampdenparktennis.co.uk)

Mobile Number      07831097864

To report a concern over the safety or welfare of a child or young person (aged under 18): ring the Single Point of Advice (SPoA) at East Sussex County Council on 01323 464222, or. email them at 0-19.SPOA@eastsussex.gov.uk.

LTA Safe and Inclusive Tennis Team – 07941 44404

(Monday to Friday, 9am to 5pm)

NSPCC – 080 8800 5000